

15 September 2022

8th Circular to Creditors

Dear Sirs,

Torque Group Holdings Limited (In Liquidation) ("Torque") BVI Company Registration Number: 2024611

I refer to the Circular dated 24 June 2022 (the "**7**th **Circular**"), in which the Liquidators provided creditors with an update on the progress of the Liquidation to date and next steps.

Unless otherwise defined herein, capitalised terms used in this circular have the same meanings as those defined in the 7^{th} Circular.

The purpose of this circular (the "8th Circular") is to provide creditors with details regarding the opening of the Claims Portal to facilitate online submission of claims in the Liquidation.

A. Claims Portal

- 1. The Claims Portal was opened on Thursday, 15 September 2022.
- 2. Creditors who intend to claim in the Liquidation are advised to prepare for lodgement of claims in the following way:
 - 2.1 provide the Liquidators with your updated email contact details (if necessary); and
 - 2.2 take a screenshot of your Torque Account Username and Trading Wallet Balances via either: (i) the Torque website at: https://torque.asia/; or (ii) the Torque mobile application. Detailed instructions are included at Annexure A of this 8th Circular.
- 3. Although the screenshot of your Trading Wallet Balances and Username would not be required in the event that your claim is automatically matched with the records of the Company through the process of the Claims Portal, in the event that any creditor may not agree with the Company records, the screenshot of the Trading Wallet Balances would be a key factor in substantiating any claim that may differ from the Company records.
- 4. Please note that the Torque Trading website is scheduled to be shut down no later than **Friday**, **30 September 2022**, and it will not be possible to capture the screenshot after this date.

B. Claims Portal Registration Email

- 5. A registration email for claims submission via the Claims Portal ("**Registration Email**") has been circulated to the majority of creditors for participation in an automated claims process via the following email address: torquekbcsupport@krollbusinessconnect.com.
- 6. On receipt of the Registration Email please ensure that you follow the instructions provided and submit your claims in the Liquidation via the Claims

 Portal by Friday, 7 October 2022. Please check your Junk Email inbox in the event of non-receipt of the Registration Email.
- 7. Manual submissions can alternatively be made online to the Claims Portal via the following link: https://forms.kroll.com/orbeon/fr/torque/claimant-pod-manual-unlocked/new.

C. Technical Support

- 8. A step-by-step instruction guide for creditors on how to submit their claims using the Claims Portal is provided in the Torque Portal User Manual included at Annexure B of this 8th Circular.
- 9. For enquiries in relation to the Claims Portal, please contact our technical support team at the following email address: torquekbcsupport@krollbusinessconnect.com.
- 10. For general enquiries in relation to the Liquidation, please contact the Liquidators at the following email address: bw-torque@kroll.com.

D. Contact Details

Should you have any queries or require further information, please contact either myself or Kent McParland. Our contact details are set out below:

Kroll

Office BVI : +1 284 393 9300 Office SG : +65 6327 1211

Email : <u>bw-torque@kroll.com</u>

Yours faithfully

Jason Kardachi Joint Liquidator

Annexures:

- (A) Torque Group Holdings (In Liquidation) Taking a Screenshot of your Torque Account Username and Trading Wallet Balances.
- (B) Torque Portal User Manual.



Torque Group Holdings Limited (In Liquidation)

Taking a Screenshot of your Torque Account Username and Trading Wallet Balances

1. Via Torque Website

Step 1. Visit the Torque Website

• Go to https://torque.asia/

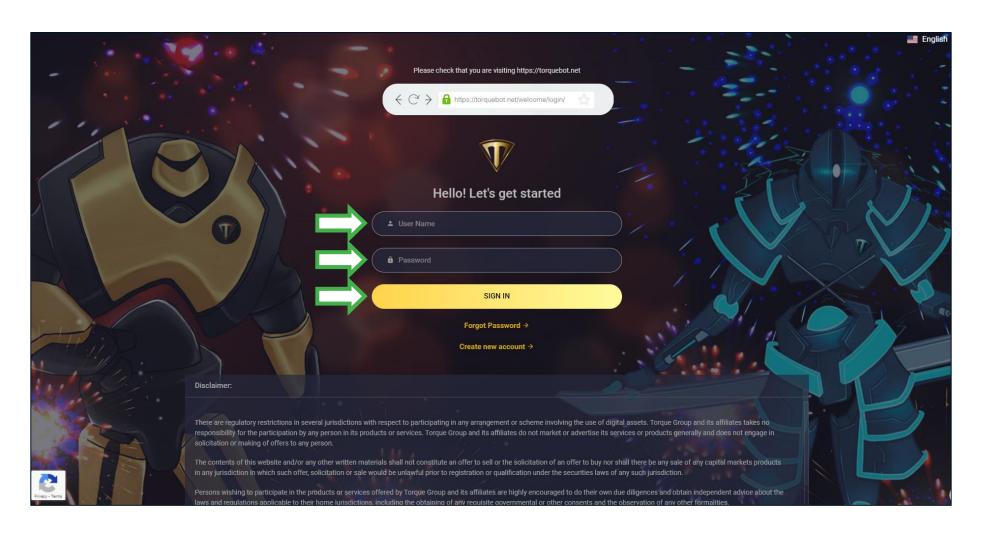
• Click "LOGIN" in the top right-hand corner.





Step 2. Log in to your user account

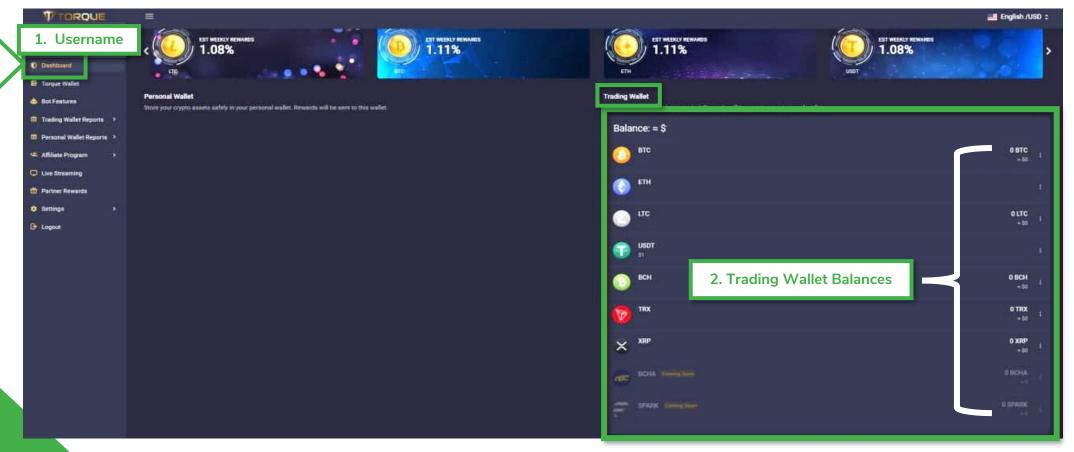
• Enter your Torque Username and Password, and press "SIGN IN".





Step 3. Screenshot Trading Wallet Balance and Username

- Proceed to your **Dashboard** using the icon in the banner at the top of the screen.
- Click Dashboard to view your wallet balances.
- Take a full page screenshot which clearly displays (1) your Torque Username and (2) all Trading Wallet Balances you wish to submit your claim for.





Step 4. Save your screenshot

- Please save a copy of your screenshot as an image file (e.g. JPEG, PNG) or PDF.
- You can use this document later as supporting evidence for your claim in the liquidation of Torque Group Holdings Limited (In Liquidation).
- Once you receive your email invitation to submit your claim in the liquidation, the Liquidators will require you to upload this image file / PDF in support of your claim as part of your claims submission process via the Kroll Creditor Claims Portal.



2. Via Torque Mobile Application

Step 1. Log in to your user account

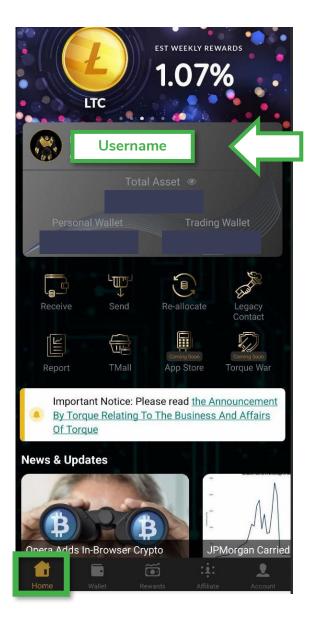
- Open the "Torque" app.
- Enter your Torque Username and Password, and press "LOGIN".





Step 2. Screenshot your Username

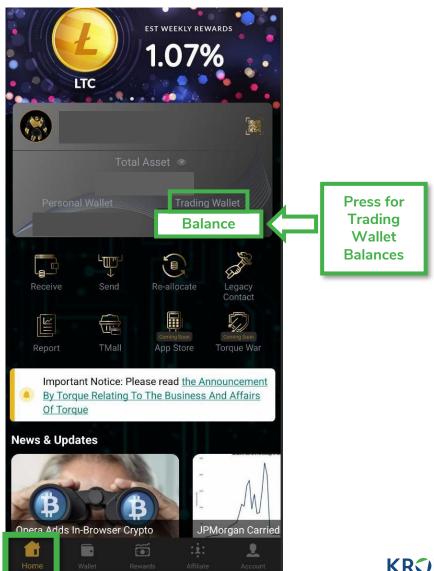
• On the home screen, take a full page screenshot which clearly displays your **Torque Username.**





Step 3a. Screenshot your Trading Wallet Balances

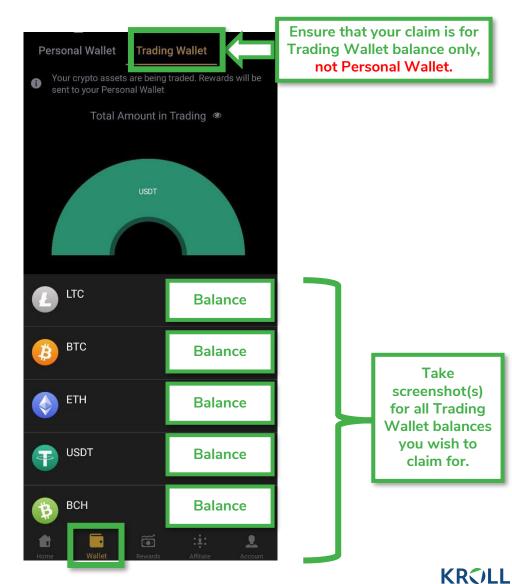
• In order to access your **Trading Wallet** balances, press the "Trading Wallet" balance on your "Home" screen.





Step 3b. Screenshot your Trading Wallet Balances

- Once on the Wallet page of the Torque application, ensure that you are viewing your Trading Wallet balances and not your Personal Wallet balances.
- Take a full page screenshot(s) which clearly displays all crypto asset balances in your Trading Wallet that you wish to submit a claim for.
- Please ensure that <u>all</u> crypto balances you wish to submit a claim for are clearly visible in your screenshot(s).



Step 4. Save your screenshot

- Please save copies of your screenshot(s) as image files (e.g. JPEG, PNG) or PDF.
- You can use this document later as supporting evidence for your claim in the liquidation of Torque Group Holdings Limited (In Liquidation).
- Once you receive your email invitation to submit your claim in the liquidation, the Liquidators will require you to upload the image file(s) / PDF(s) in support of your claim as part of your claims submission process via the Kroll Creditor Claims Portal.





For more information, please contact:

Kroll

BVI Office: +1 284 340 5888

Singapore Office: +65 6327 1211

Email: bw-torque@kroll.com

About Kroll

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User Manual Torque-Creditors View

1

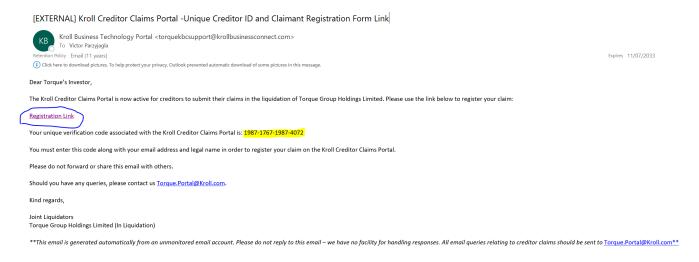


01	STEP 1: Fill in the registration Form	3
02	Step 2: Matching- Auto/Manual	5
	Step 2.1: Auto match Succeeds	5
	Step 2.2: Auto match Fails	6
	Step 2.3: Creditor Does Not Have a Unique Id	8
03	Step 3: Creditor Login	10
04	Step 4: Proceed For KYC	10
05	Step 5: KYC Result	14
	Step 5.1: KYC Successful	14
	Step 5.2: KYC Failed	15
06	Step 6: Complete POD Submission Details	17
07	Step 7: Creditors Accept/Reject Claims	19
	Step 7.1: Accept All Claims	19
	Step 7.2: Reject All Claims	26
80	Step 8: View POD Submission Details	28
09	Step 9: View Claim Details	30
10	Step 10: Adjudication Of Claims	34
11	Step 11: Claims Payouts	35



STEP 1: Fill in the Registration Form

1. As a creditor you will receive an email from the portal. In order to register you will need to click on the link called "Registration Link" circled in blue in the below screenshot.



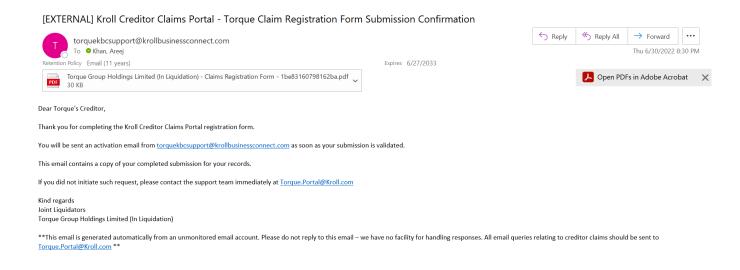
2. After clicking on the link, the Registration Form will open. You will need to provide the Kroll Creditor Claims Portal Unique ID provided in the registration email and highlighted in yellow in the above screenshot. After filling in the Registration Form, including the Kroll Creditor Claims Portal Unique ID field highlighted in yellow in the below screenshot, you will need to click on the button called "Submit" at the bottom of the page.



Claim Registration Details	
Have you been provided with a Kroll Creditor Claims Portal Unique ID via email (e.g. 9797-2380-8697-5286)?	
• Yes	
O No	
Kroll Creditor Claims Portal Unique ID	
	=
* Full Legal Name	
	E3
1 ★ Email Address	
Please input the email address linked to your user account on the Torque website and/or application.	
Confirmation and Signature	
During this form you gare that you are the evaliter or a representative of the evaliter and hous legal authority to register for	or access to the eleim
By signing this form you agree that you are the creditor or a representative of the creditor and have legal authority to register fo Information on the Kroll Creditor Claims Portal.	or access to the claim
★ Full name of signatory	
* Signature	
•	
•	
	× <u>Clear</u>
[★] I certify that I have completed my registration form on Kroll Creditor Claims Portal. I hereby agree that my electronic signature	
★ I certify that I have completed my registration form on Kroll Creditor Claims Portal. I hereby agree that my electronic signature. □	
ESIGN Act, and accordingly shall have the same legal effect as my original signature.	
ESIGN Act, and accordingly shall have the same legal effect as my original signature.	e herein complies with the
ESIGN Act, and accordingly shall have the same legal effect as my original signature. Date	
ESIGN Act, and accordingly shall have the same legal effect as my original signature. Date	e herein complies with the



3. You will then receive an email confirming your submission once the Registration Form has been submitted. See below an example of that email.

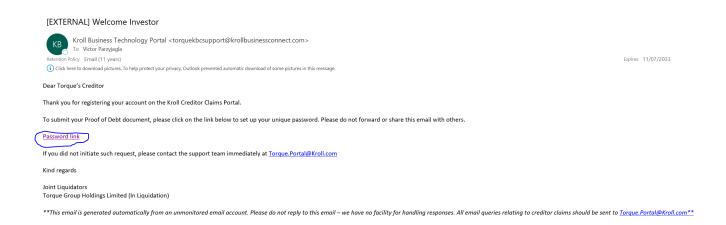


Step 2: Matching- Auto/Manual

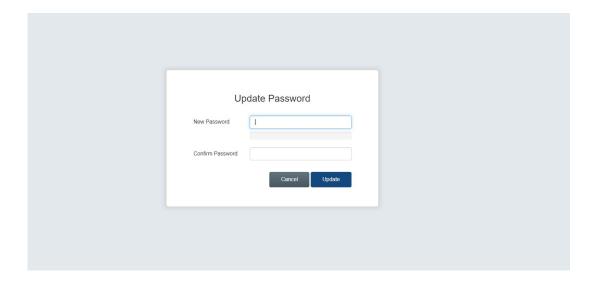
Step 2.1: Auto match Succeeds

1. If the details of the Registration Form match the records of the Joint Liquidators, you will receive an activation link by email. You will need to click on the link called "Password link", circled in blue in the below screenshot, in order to set up your password prior to be given access to the portal.





2. Once you have clicked on the link, you will be in position to set up your password as per the below screenshot.

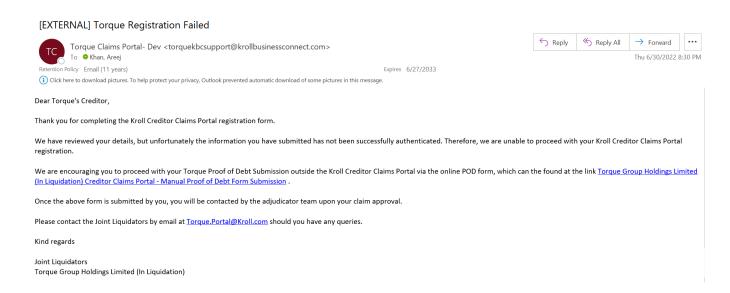


3. You will now enter the portal and you can proceed directly to **Step 3**.

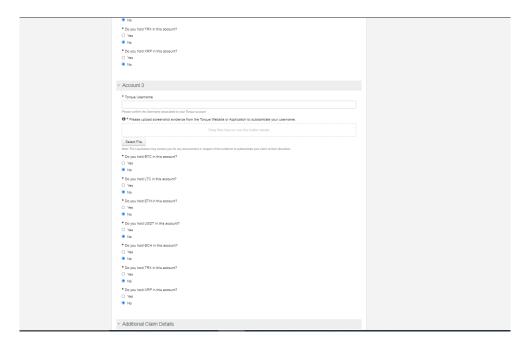
Step 2.2: Auto match Fails

1. If the details of the Registration Form **DO NOT** match the records of the Joint Liquidators, you will receive the following email with the link to the Manual POD form. In order to access the Manual POD form, you will need to click on the link called "Torque Group Holdings Limited (In Liquidation) Creditor Claims Portal – Manual Proof of Debt Form Submission". See below an example of the email that you will receive.





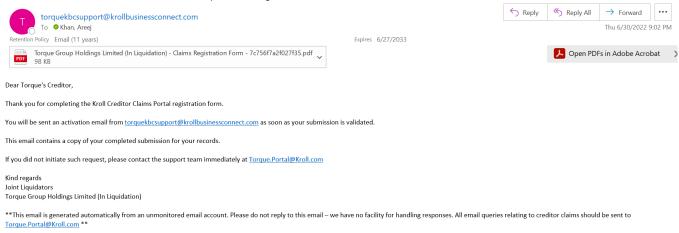
2. After clicking on the link provided in the above email, The Manual POD form will open, and you will be in position to fill in the Manual POD form and submit it by clicking on the button called "Submit" at the bottom of the page. See below a screenshot of the Manual POD form.



3. You will then receive the following confirmation email once the form has been submitted.



[EXTERNAL] Kroll Creditor Claims Portal - Torque Claim Registration Form Submission Confirmation

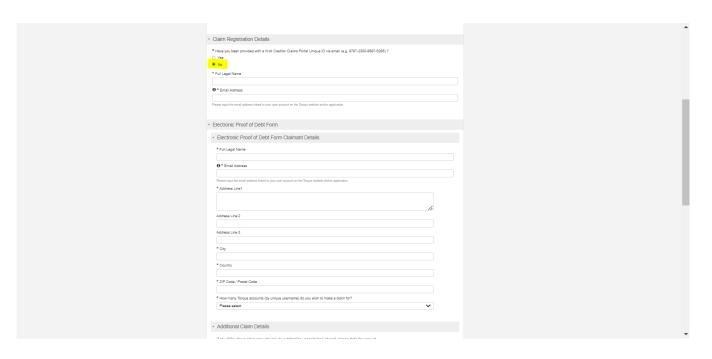


- 4. The POD submitted will be manually reviewed by the Joint Liquidators. The Joint Liquidators will review the details and approve or reject the POD submitted.
- 5. If approved, the Joint Liquidators will send you an activation email.
- 6. You will then receive the activation email and will need to update your password as in steps 2.1.
- 7. If rejected, the Joint Liquidators will send you a rejection email.

Step 2.3: Creditor Does Not Have a Unique Id

1. If you select **No** for the question, "Have you been provided with a Kroll Creditor Claims Portal Unique ID via email (e.g. 9797-2380-8697-5286)?" in the Registration Form in Step 1, the Registration Form will then be reviewed manually by the Joint Liquidators. The below screenshot illustrates the above.



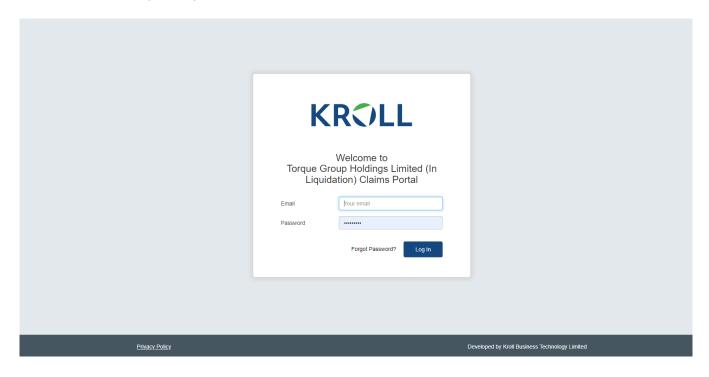


- 2. The Joint Liquidators will, in turn, manually review the Registration Form. They will then approve or reject the Registration Form.
- 3. If approved, you will receive an activation email.
- 4. If rejected, Joint Liquidators will send you a rejection email.



Step 3: Creditor Login

1. Navigate to https://torque.krollbusinessconnect.com/

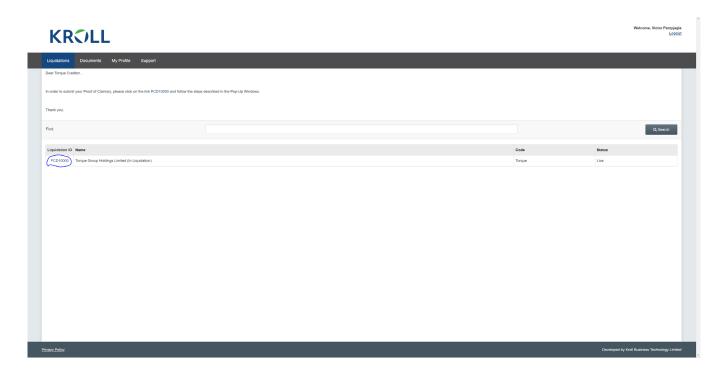


2. Enter your credentials to enter the portal. Your credentials are your email address, the one where you receive the notifications from the portal, and your password that you have set up to that effect in Step 2.1.

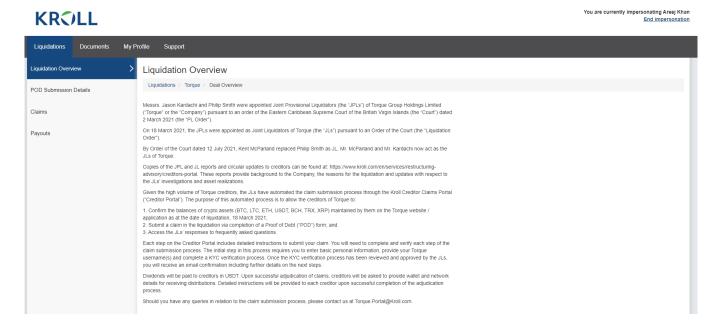
Step 4: Proceed For KYC

1. Click on the Liquidations tab. You will then land on the main page where you will need to click on the link below the Liquidation ID header circled in blue in the screenshot below in order to submit your KYC before getting access to your claims.



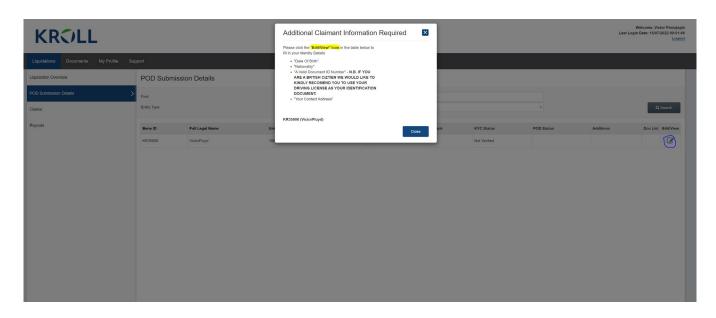


2. You will then land on the Liquidation Overview sub tab as per below.

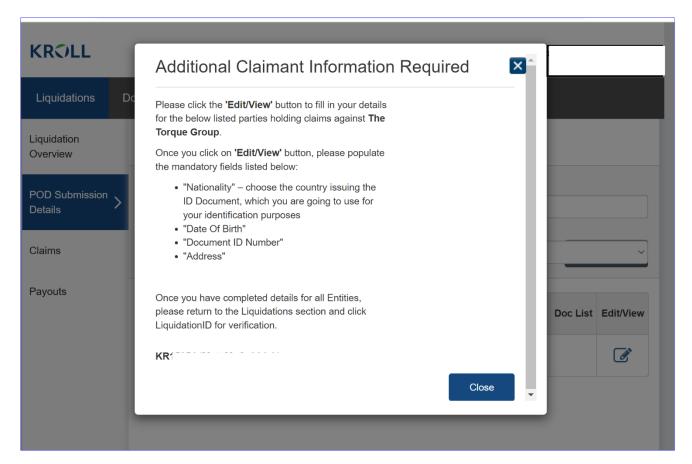


3. Navigate to POD Submission Details sub tab on the left-hand side as per below.



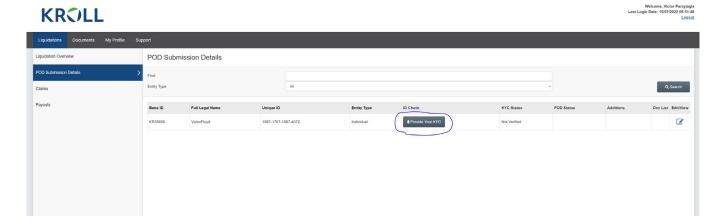


4. Please Populate your personal details by clicking on the Edit/View Button circled in blue in the above screenshot and on the right-hand side of the below screenshot.

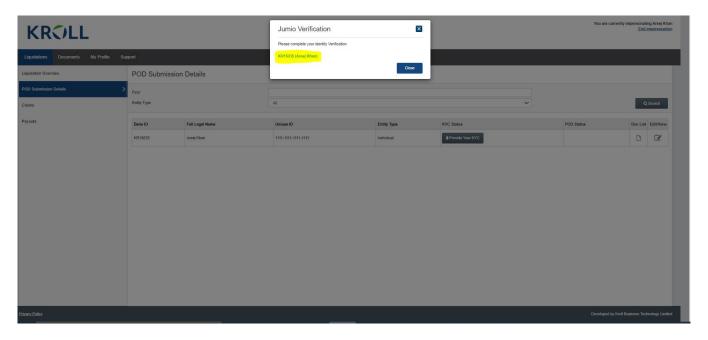




5. Once you provided your personal details, please click on the button called "Provide Your KYC" circled in blue in the below screenshot.

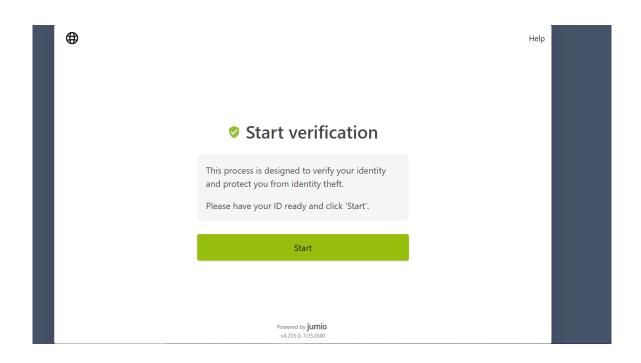


6. Once you have clicked on that button, a pop up will appear and you will need to click on your name. In the below screenshot the name where you need to click is highlighted in yellow.



7. Once you have clicked on that link highlighted in yellow in the above screenshot, you will be redirected to Jumio to complete KYC. Follow the instructions to complete the verification on Screen





Step 5: KYC Result

Step 5.1: KYC Successful

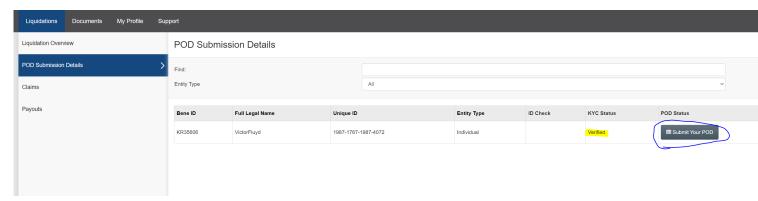
1. On successful KYC completion, you will receive an email as follows:

Subject: [EXTERNAL] Successfully KYC-ed Legal Entity
Dear User,
Thank you for providing your KYC documentation. We have now reviewed your records and confirmed their authentication.
Please proceed with final submission of your claims via the Kroll Creditor Claims Portal using the link below.
Link to Torque Claims
Kind regards
Joint Liquidators Torque Group Holdings Limited (In Liquidation)
This email is generated automatically from an unmonitored email account. Please do not reply to this email – we have no facility for handling responses. All email queries relating to creditor claims should be sent to Torque, Portal@Kroll.com



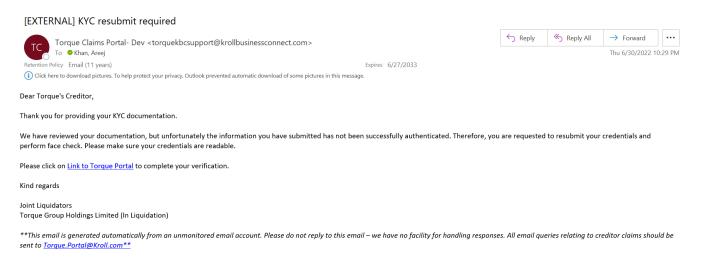
2. You will then be able to see that your status has changed to verify, as highlighted in yellow in the below screenshot, and you will be in position to submit your POD by clicking on the button called "Submit Your POD" circled in blue in the below screenshot. Please refer to **Step 6** for further guidance on how to submit your POD.

KROLL



Step 5.2: KYC Failed

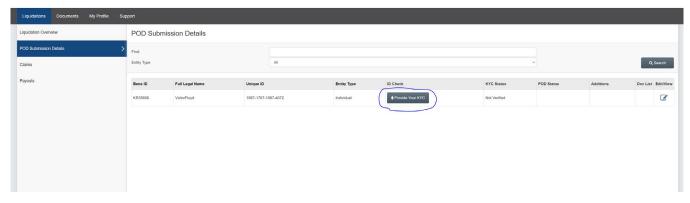
1. If KYC is not authenticated, you will receive an email as follows:



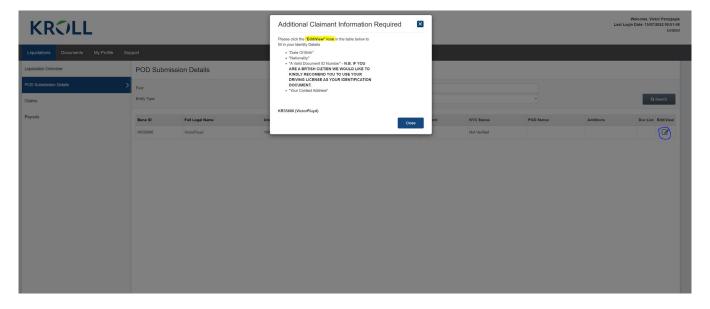
2. You will then be able to go through the KYC process once again by clicking on the button called "Provide Your KYC" circled in blue in the below screenshot. Please verify that the personal details provided are correct before going through the KYC process once again. For example, there may be a typo in the identification number of the identification document provided which would explain the failed KYC.



Welcome, Video Purpylaji
Last Logio Desi: 510/70220 20:51-51.
Logio



3. As a reminder, if you need to amend/check your personal details before going through the KYC process once again, please click on the Edit/View Button circled in blue in the below screenshot.

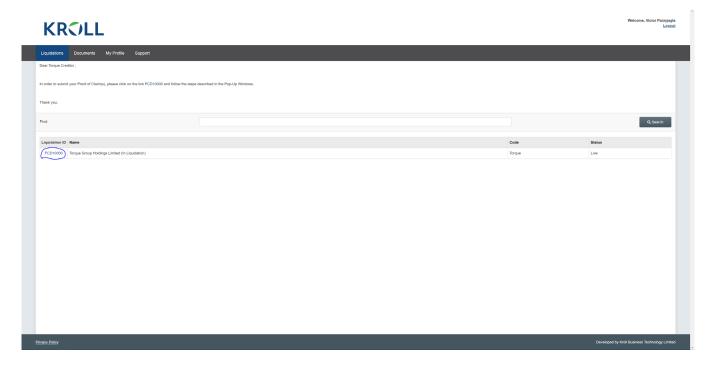


4. In case of multiple failures, the Joint Liquidators will step in to manually perform checks.



Step 6: Complete POD Submission Details

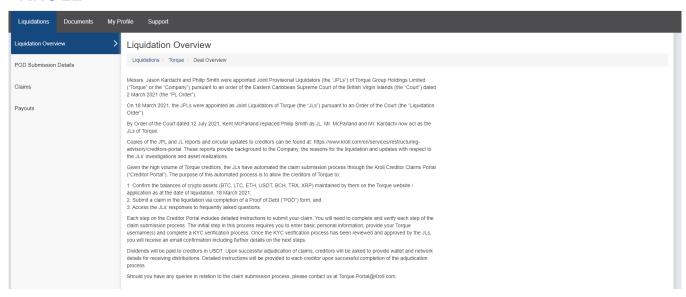
1. Once you have passed KYC, you will be in position to submit your POD on the portal. To do so please click on the Liquidations tab to start with. You will then land on the main page where you will need to click on the link below the Liquidation ID header next. The link is circled in blue in the below screenshot.



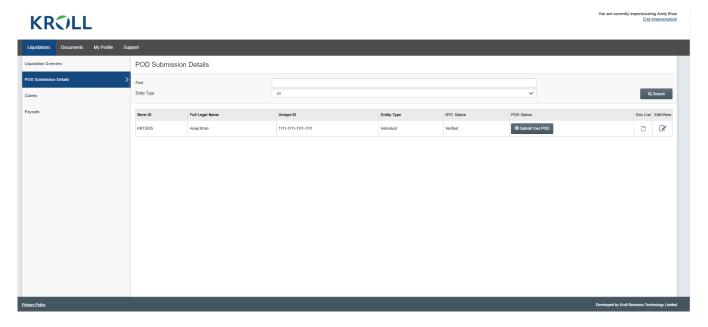
2. You will then land on the Liquidation Overview sub tab as per below.



You are currently impersonating Areej Kh



3. Navigate to the POD Submission Details sub tab on the left-hand side as per below.



4. Please click on the button called "Submit Your POD" circled in blue in the below screenshot.



Welcome, Victor Parzyjagla
Lest Login Date: 1597/2022 09:51-48
Log-2022 09:51-48



5. Once you have clicked the above circled button, a pop up will appear. Please close that pop up by clicking on the button "Close" circled in blue in the below screenshot.



6. Please refer to **Step 7** for further guidance on the next steps of your POD submission.

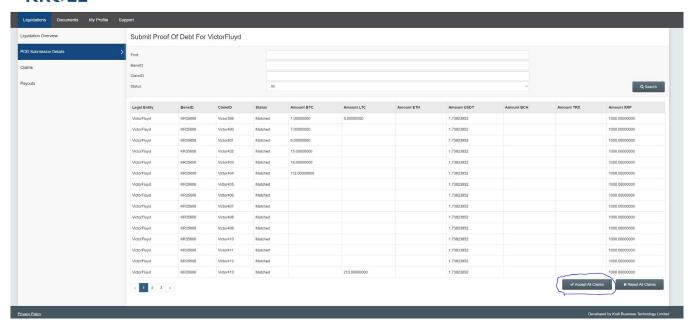
Step 7: Creditors Accept/Reject Claims

Step 7.1: Accept All Claims

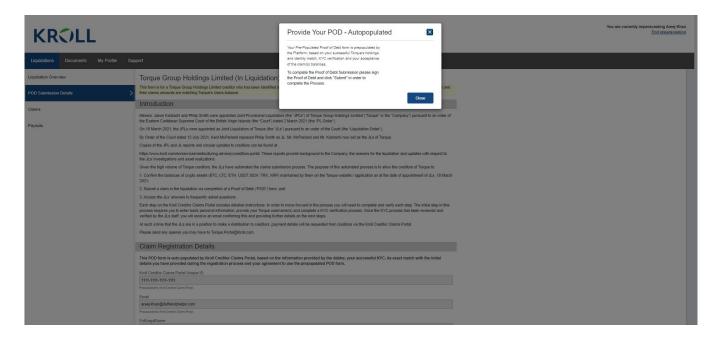
1. After closing the pop up, if you are satisfied with the claims displayed, you can click on the button called "Accept All Claims" circled in blue in the below screenshot.



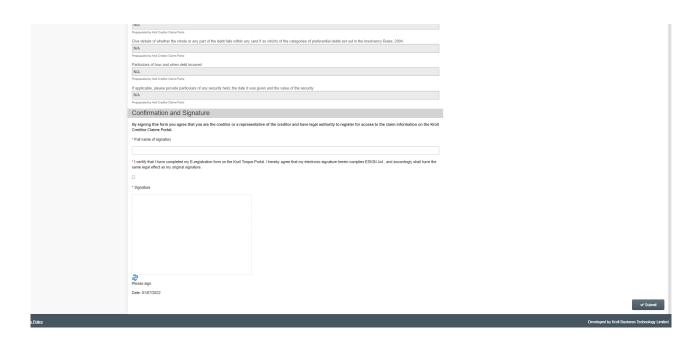
Welcome. Victor Parzyjagic Lest Login Diese: 550/7/2022 09:51:46



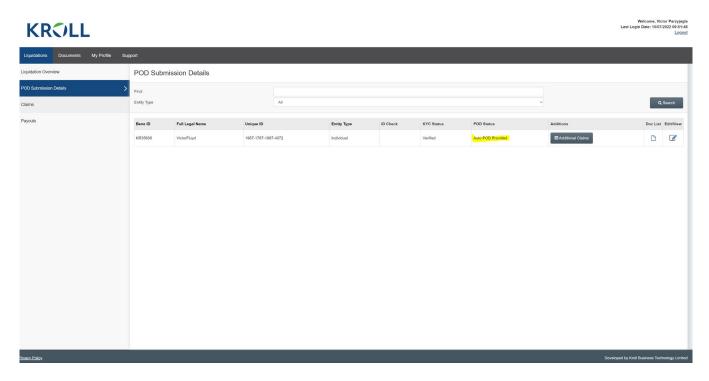
2. Once you have clicked on the button called "Accept All Claims", an auto-populated form with all claim details will be displayed. Please provide the necessary confirmations, sign and submit by clicking on the button called "Submit" at the bottom of the form. See below some screenshots of the form.





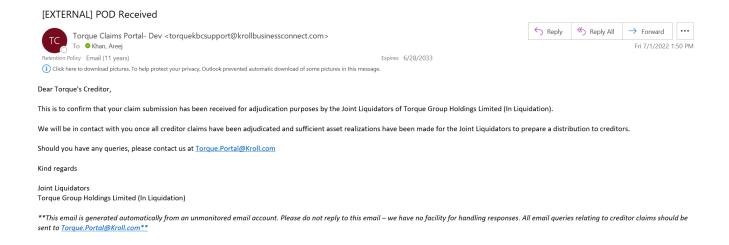


3. Once your POD submitted, the POD status will change to "Auto POD Provided" as highlighted in the below screenshot.

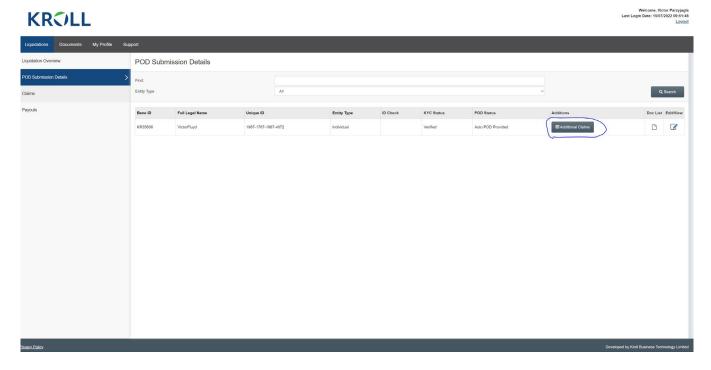


4. You will then receive the below email.



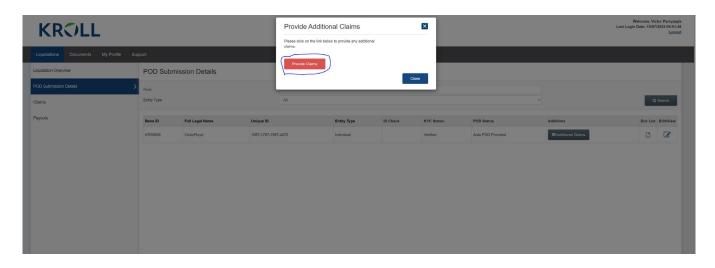


5. If you wish to submit additional claims that are not on the records of the Joint Administrators, please click on the button called "Additional Claims" circled in blue in the below screenshot.



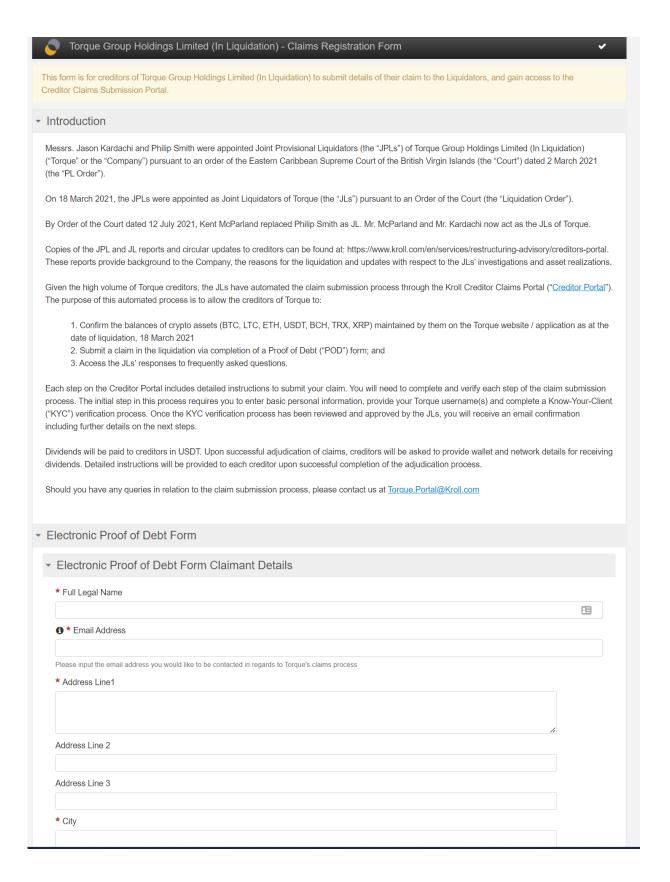
6. Once you have clicked on the button called "Additional Claims", a pop up will appear. Please click on the button "Provide Claims" circled in blue in the below screenshot and you will be directed to a form where you can provide the details of those claims.





7. See below screenshots of the form. Please provide the necessary confirmations, sign and submit by clicking on the button called "Submit" at the bottom of the form.







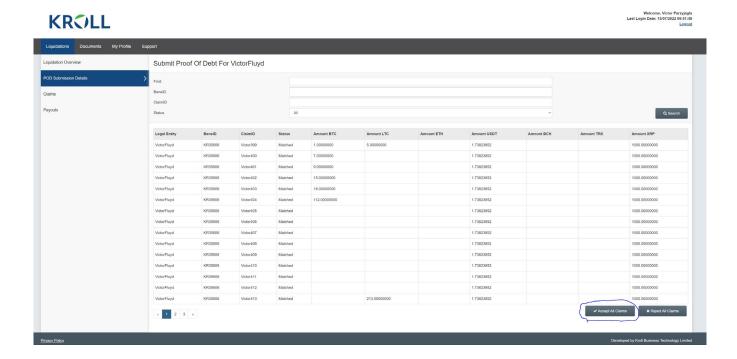
	Does the whole or any part of the debt fall within any (and if so which) of the categories of preferential debts set out in the Insolvency Rules, 2004?
	Category
	Amount(s) to be claimed as preferential
	If applicable, please provide particulars of any security held, the date it was given and the value of the security
	in applicable, pieces provide particulars or any essenty rista, the date it was given and the value of the security
· (Confirmation and Signature
В	y signing this form you agree that you are the creditor or a representative of the creditor and have legal authority to register for access to the claim
ir	formation on the Kroll Creditor Claims Portal.
*	Full name of signatory
*	Signature
	•
	•
	× Clear
*	
	I certify that I have completed my registration form on Kroll Creditor Claims Portal. I hereby agree that my electronic signature herein complies with the SIGN Act, and accordingly shall have the same legal effect as my original signature.
	nate
	15/7/2022
	pon completion of your registration form, you will shortly receive an automated email enclosing instructions to create your password for the Kroll Creditor claims Portal. You will then be able to complete your KYC verification and finalise your claim submission.
	→ Submit



8. Finally, all claims submitted will now further be adjudicated by the Joint Liquidators.

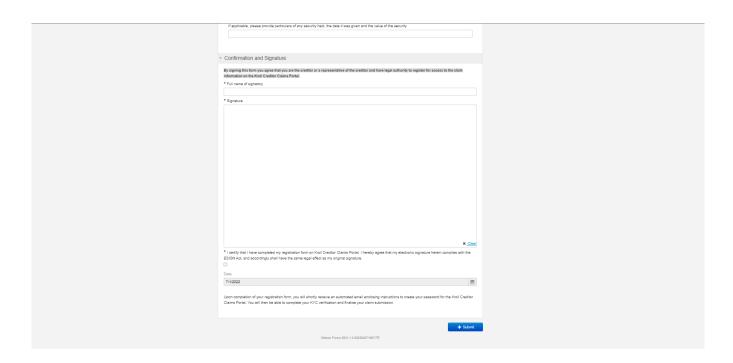
Step 7.2: Reject All Claims

1. After closing the pop up (please refer to the end of Step 6 in relation to the pop up), if you are not satisfied with the claims displayed, you can click on the button called "Reject All Claims" which is the button that is **NEXT TO** the button circled in blue in the below screenshot.

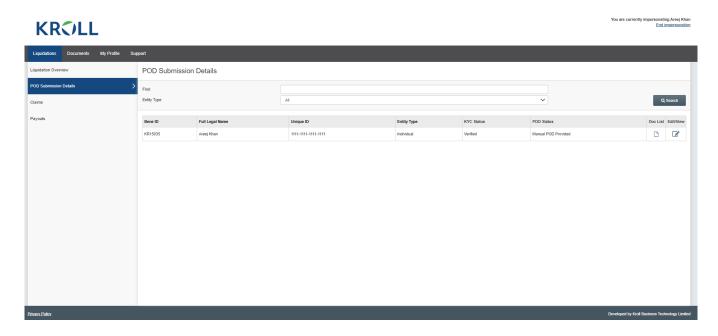


2. Then please click on the button called "Provide Your POD". You will be redirected to a form where you will be in position to provide details in respect of your claims. See below a screenshot of the form. Please provide the necessary confirmations, sign and submit by clicking on the button called "Submit" at the bottom of the form.



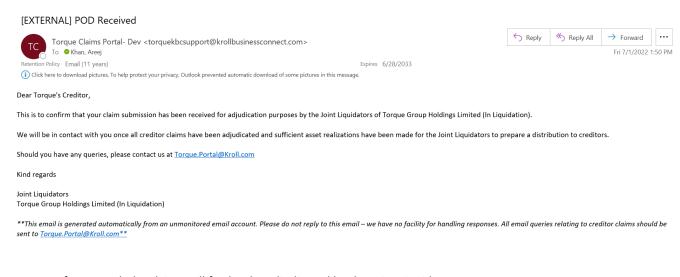


3. Once your POD submitted, the POD status will change to "Manual POD Provided" as per the below screenshot.



4. You will then receive the below email.

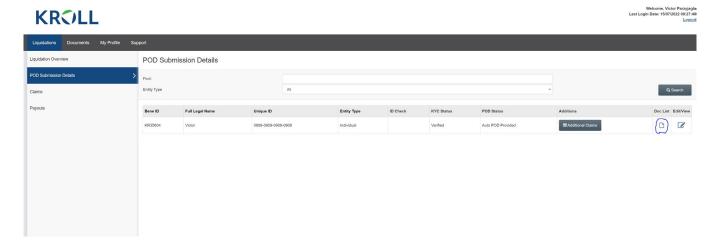




- 5. If approved, the claims will further be adjudicated by the Joint Liquidators.
- 6. If rejected, the Joint Liquidators will send you a rejection email.

Step 8: View POD Submission Details

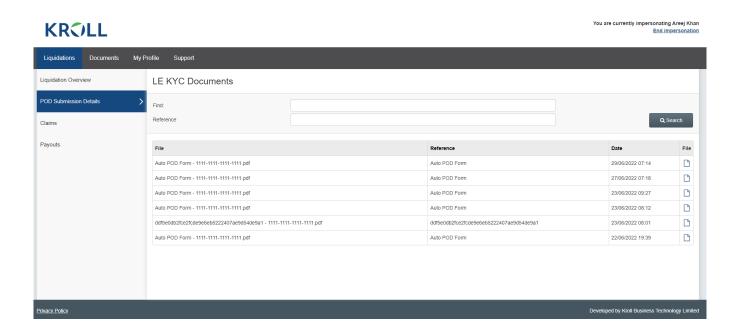
1. In order to view all of the forms and documents that you have submitted so far you can go to the sub tab called "POD Submission Details" and click on the icon called "Doc List" circled in blue below.



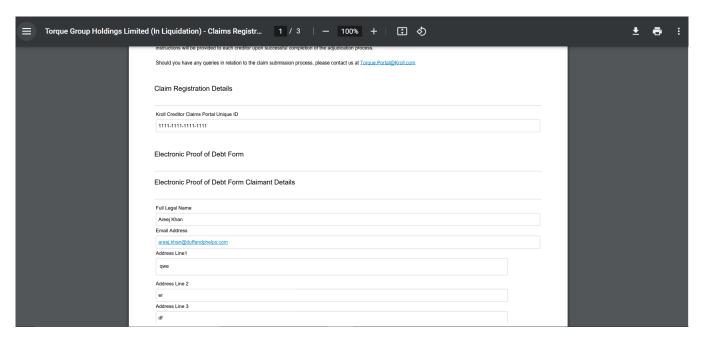
1. List of Docs

Click on the Doc List button in the table. All the documents and forms submitted by the creditor can be viewed as per the below screenshot.





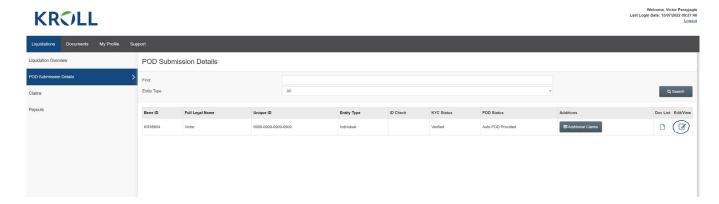
Click on any of the icons in the File column to open a document. Once you click on one of the icon the document in question will display as per below.



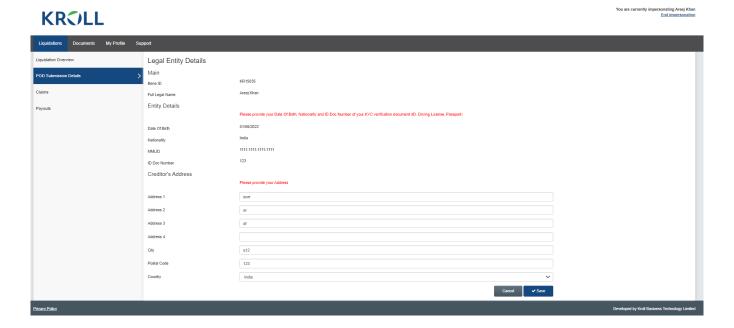
2. Personal Details



Click on Edit/View button in the POD Submissions table to amend your personal details. See below a screenshot where the button is circled in blue.



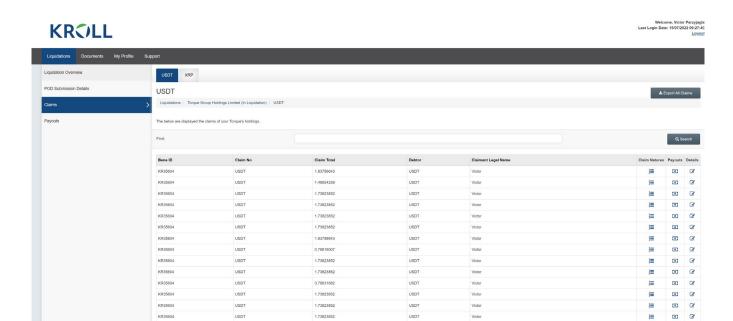
Once you have clicked on the Edit/View button you will be in position to amend/check your personal details as per the below screenshot.



Step 9: View Claim Details

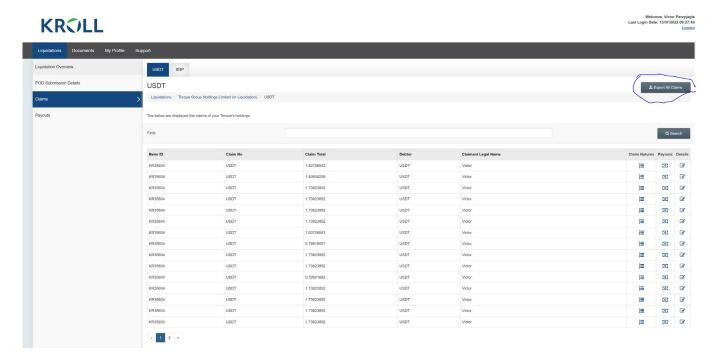
1. In order to view a summary of your claims you can go to the sub tab called "Claims" as per the below screenshot.





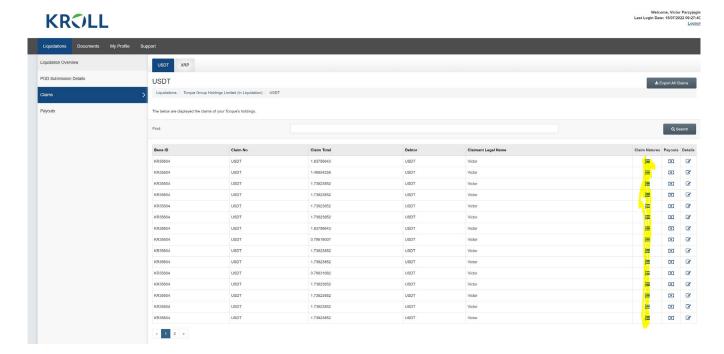
2. Click on the button called "Export All Claims" to export your claims into excel. The button is circled in blue in the below screenshot.

« 1 2 »

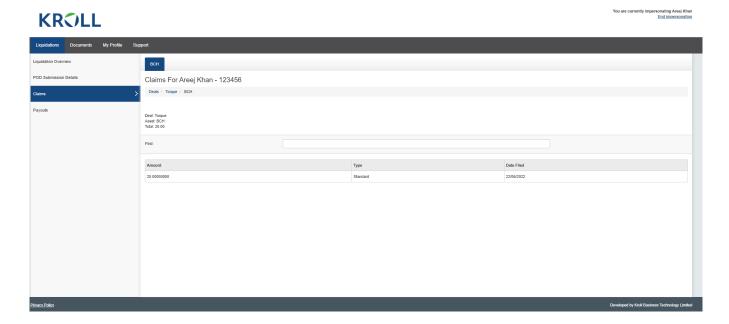




3. Click on any of the icons in the Claims Nature column for more details of each claim. The Claims Nature column is highlighted in yellow in the below screenshot.

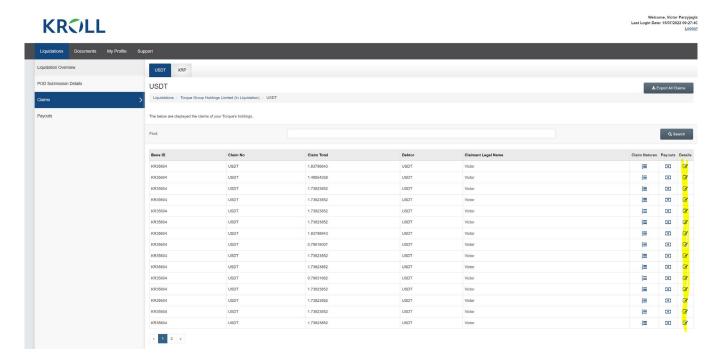


4. See below an example of the page you will reach once you have clicked on any of the icons in the Claims Nature column.

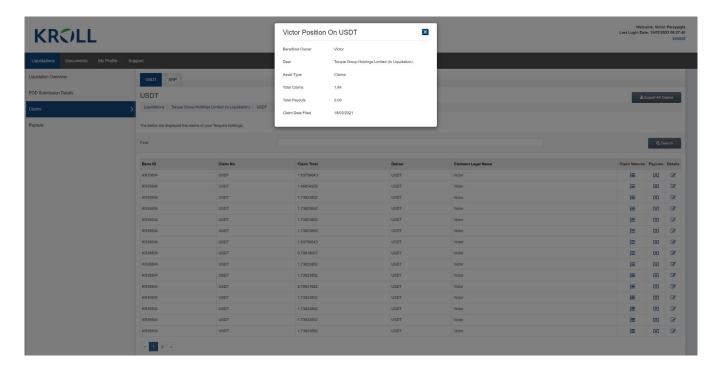




5. Finally, Click on any of the icons in the Details column for more details on each position briefly. The Details column is highlighted in yellow in the below screenshot.



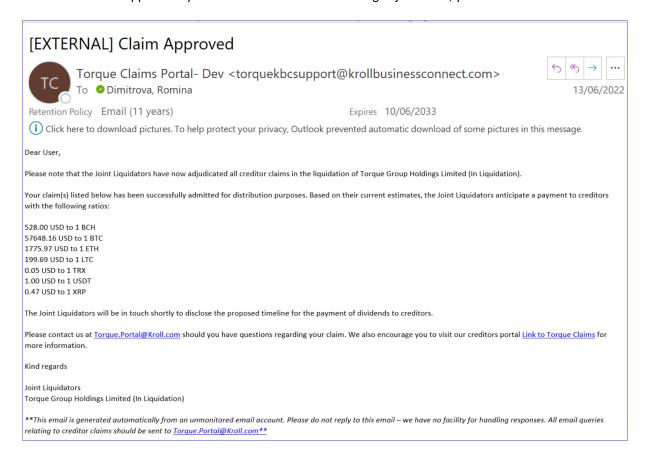
6. See below an example of the pop up that will appear once you have clicked on any of the icons in the Details column.





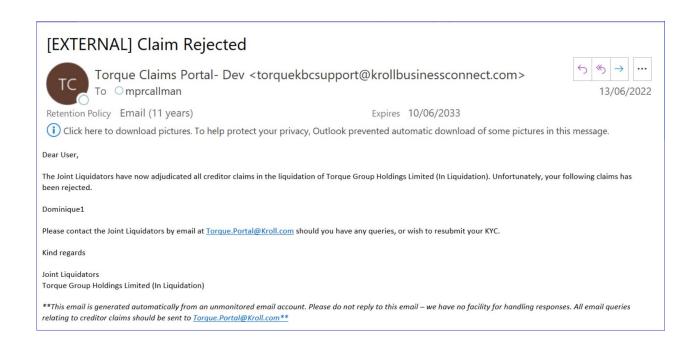
Step 10: Adjudication Of Claims

1. When the claim is approved by the Joint Administrators following adjudication, you will receive the below email.



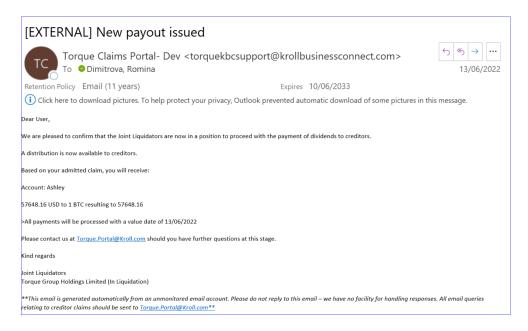
2. When the claim is rejected by the Joint Administrators following adjudication, you will receive the below email.





Step 11: Claims Payouts

1. When a payout is made in relation to any of your claims, you will receive a payout email as per below.



2. In order to view a summary of your payouts you can go to the sub tab called "Payouts" as per the below screenshot. This sub tab will list all of the payouts made.



KROLL

Welcome, Victor Parzyjagla ast Login Date: 15/07/2022 09:27:40

