

Redundancy information

for employees
in Scotland

Redundancies are difficult for everyone involved. You can get help and advice to find a new job, improve your skills or find out about benefits you may get.

? Where can I find another job?

Jobcentre Plus advertises thousands of jobs from employers across the UK and abroad.

www.direct.gov.uk/jobsearch

Phone **0845 606 0234**

There's also an online database of jobs across Europe, at www.eures.europa.eu

Other places to look for jobs

Company websites - many employers now advertise vacancies online and ask you to apply online.

Local and national newspapers and trade journals - find out what day your local newspaper advertises jobs.

Employment agencies - check the Yellow Pages or the website of the Recruitment and Employment Confederation www.rec.uk.com

Digital channels - download job applications to your mobile and search on digital TV

Word of mouth - ask family and friends

Approaching employers - many jobs are never advertised

Apprenticeships - find out what's on offer at www.apprenticeshipsinscotland.com

Self-employment - for more advice go to www.direct.gov.uk

Some popular job websites

There are many websites that advertise jobs and offer employment information. Some are:

www.totaljobs.com	www.monster.co.uk
www.jobsite.co.uk	www.fish4.co.uk
www.jobs.co.uk	www.jobsworld.co.uk
www.redgoldfish.co.uk	www.prospects.ac.uk
www.graduate-jobs.com	www.tda.gov.uk

If you have manufacturing, engineering or scientific skills, you could register with the 'Talent Retention Solution' at www.talentretention.biz

? Can I get help to find a job?

Your local Jobcentre can offer advice on looking for work, including help with preparing your CV or with interview techniques.

Extra help includes work trials, for you to show an employer that you're the right person for them.

There may be financial help available for travel or childcare costs, tools and equipment.

If you're disabled, you could get further help from Access to Work.

For more information, go to www.direct.gov.uk/jobseekers or contact your local Jobcentre.

jobcentreplus

Department for
Work and Pensions

? How can I improve my skills?

Your local Jobcentre can help you to identify your skills, experience, career aspirations and potential training needs. They could also help arrange vocational training.

Other help includes:

Careers and training information online at www.learnirectscotland.com or www.skillsdevelopmentscotland.co.uk

For information to help you plan your career, build a CV and find a job, go to www.direct.gov.uk/nationalcareersservice

You may consider voluntary work to help you get new skills. Find out what's on offer at www.vds.org.uk

? Where can I get more advice on redundancy-related issues?

Redundancy advice

www.acas.org.uk

www.direct.gov.uk

Financial advice

www.fsa.gov.uk

www.debtadvicenetwork.org.uk

www.nationaldebtline.co.uk

www.citizensadvice.org.uk

www.moneyadvice.service.org.uk

www.hmrc.gov.uk

Networking for professionals

www.linkedin.com

Coping with redundancy

www.samaritans.org

www.relationships-scotland.org.uk

£ What benefits can I get?

You can get advice online about what benefits, pension or other financial help you may get.

www.direct.gov.uk/benefitsadviser

If you get maternity or adoption leave payments, contact www.hmrc.gov.uk to check these will continue.

£ How do I claim benefit?

If you want to claim Jobseeker's Allowance, you can do this online. To claim any other benefit, phone Jobcentre Plus.

www.direct.gov.uk/jsaonline

Phone **0800 055 6688**

£ Can I find out about pensions?

If you're nearing or over 60, you may need advice about pensions or retirement.

For government advice about State Pension or Pension Credit:

www.direct.gov.uk/pensions

Phone **0845 606 0265**

For independent advice on pensions:

www.pensionadvisoryservice.org.uk

Phone **0845 601 2923**

For information about how pensions may be affected by insolvency:

www.pensionprotectionfund.org.uk

Phone **0845 600 2542**

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